



ROYAL OAK SCHOOLS
A COMMUNITY OF EXCELLENCE

School Emergency Drill Form

Oak Ridge

(Name of School)

EVACUATION/FIRE DRILLS

Evacuation of all staff, students, and visitors from the building

Required Emergency Drill Type	Date	Time	Administrator's Signature
Fire Drill # 1	9/7	10:00 _{am}	J. P. [Signature]
Fire Drill # 2	9/12	10:00 _{am}	J. P. [Signature]
Fire Drill # 3	9/14	11:15 _{am}	J. P. [Signature]
Fire Drill # 4	9/21	2:00 _{pm}	J. P. [Signature]
Fire Drill # 5			

EMERGENCY DRILLS

Lockdown—Internal safety procedures for all staff, students and visitors

Required Emergency Drill Type	Date	Time	Administrator's Signature
Lockdown Drill # 1	10/4	10:00	J. P. [Signature]
Lockdown Drill # 2			
Lockdown Drill # 3			

TORNADO DRILLS

Internal take-cover safety procedures for all staff, students, and visitors

Required Emergency Drill Type	Date	Time	Administrator's Signature
Tornado Drill # 1	10/18	10:00	J. P. [Signature]
Tornado Drill #2			